

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, Industrial Division, ORR

DATE: 3 February 1958

FROM : Acting Chief, Electrical Equipment Branch, ORR

SUBJECT: Monthly Report, January 1958

1. Accomplishments

a. Branch Projects Submitted

Project 36.905, "Costs, Prices, and Labor Productivity in the Electrotechnical Industries of the USSR".

b. Other Projects Submitted

Project 30.1884, "The Value of Military Materials Exported by the Sino-Soviet Bloc to the Middle-East, 1955-57".

c. Special Research

None.

2. Training

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[REDACTED], OTR German Language Course (continuing). X

[REDACTED], ORR Report Writing Course. Feb. X

[REDACTED], ORR Statistics Course (to be enrolled). Feb. X

3. Trips

None.

4. Administration

a. To remind the Branch staff of the minimum requirement on the number of personnel in the Branch at any time during working hours, the D/I policy memorandum, "Security of the Working Area", was circulated to all Branch personnel. This memorandum was dated 14 June 1955. X

b. Branch analysts were consulted on the time-scheduling of their research problems for remaining FY-58, and provided with terms of reference and due dates covering their projects. X

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5. Plans

a. Branch Industry Orientation and Industry Consultants.

Following a recommendation of Deputy Chief, ERA, inquiries were made concerning industry orientation courses which might be available through U. S. industrial facilities. The Chief, Electronics Division, Business and Defense Services Administration, Department of Commerce, provided the Branch with names of contacts he felt would be able to advise on this type of training assistance and who would also be likely to be of assistance in a consultant status. [REDACTED]

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[REDACTED] has been advised of this, and has been asked to inquire further.

6. Problems

The review of U. S. Army Signal Intelligence Agency contributions to the Soviet Bloc NIS Program continues to be a problem. The contributions are not received until the deadline has passed, and they have characteristically required excessive alterations in content. The allowable time for review and correction does not permit the thorough research and writing which is required to make the improvements satisfactory or sufficient.

7. Recommendations

The recommendation that ORR/D/I/Electrical Equipment Branch be given the responsibility for preparing these NIS' is submitted.

8. Other Information

a. Projects due in D/I During February

Project 36.904, "The Radar Industry of the USSR".

x

Project 40.1833, "Communist China's Trade and Transport".

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- b. A Project Proposal Memorandum was submitted for a Research Report covering Trends in the Electronics Industry of Communist China.

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